

Supply Chain Associate

We're looking for an individual with an attention to detail and is capable of working under pressure. Someone who's solution minded, enjoys bringing new ideas to the table and ready to help us innovate the Malaysian pet food scene and the way we think social enterprise.

You'll be working along with a driven team aiming to be the leading local pet food brand in Malaysia:

Your areas of responsibility will be including, but not limited to:

- To ensure a healthy stock count of materials, food and treats.
- Generate inventory reports to the team on a weekly basis.
- Responsible for packing and shipping out orders, including printing shipping labels and scheduling deliveries with the right courier.
- Monitor and improve the shipping experience for our customers.
- Liaise with suppliers on ordering materials for the shipping process.
- To assist in collecting and packaging our food and treats.
- Work closely with team members at all times to achieve outstanding results and productivity.
- Participate in ad hoc as required.

Qualifications

- Proficient communication skills both verbal and written in English.
- Passionate for solving problems and providing customers with an outstanding and consistent experience.
- Highly organized and service-oriented.
- Attention to detail.
- Diploma and above.